

**REGISTERED NURSE
CLINIC REGISTERED NURSE
063**

DEPARTMENT: Community Services/WAMAC

NATURE OF WORK:

This is a responsible position providing nursing services to patients in the context of a family practice in a primary care medical center. Duties are performed under supervision of the Director of Clinical Services.

ESSENTIAL FUNCTIONS OF THE JOB:

Provides patient care in all facets of a general medical practice including pediatrics, family planning, obstetrics, gynecology, sexually transmitted diseases, and immunizations. Takes medical history, vital statistics, and other objective data. Administers medications, immunizations and treatments according to nurse practitioner's and physician's orders. Provides venipuncture in absence of a phlebotomist. Assist nurse practitioners and physicians with exams.

Plans, coordinates, monitors, and implements the activities of patient care and flow to ensure the smooth delivery of care on a day-to-day basis. Coordinates and supervises the day-to-day work of RN, LPN, clinic clerk, CNAs and laboratory, as well as volunteer staff. Assesses, plans, and evaluates clinic staff work assignments allocating staff to meet daily work load. Assist with the evaluation of employee performance.

Plans and evaluates the orientation of new nursing staff employees and volunteers to the clinical setting.

Assists in the development of CQI activities and clinical protocols and procedures.

Plans and provides patient education and case management to ensure patient compliance with the plan of treatment; teaches health promotion, disease prevention, and personal responsibility for care. Does some home visiting, as appropriate.

Performs other related duties as assigned.

WORK LOCATION AND EQUIPMENT OPERATED:

Duties are performed at the Olde Towne Medical Center in a medical clinic setting.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of public health nursing principles and practices, wellness concepts, and community resources.

Knowledge of and the ability to provide nursing care using the nursing process.

Ability to effectively communicate both orally and in writing.

Ability to work independently.

Ability to establish and maintain effective working relationships with physicians, nurse practitioners, registered nurses, other coworkers, volunteers, and the public.

Ability to work under pressure in a fast paced clinic setting.

Ability to work and communicate effectively with persons of various multicultural and socioeconomic and educational backgrounds.

Ability to coordinate and supervise multiple tasks simultaneously.

MINIMUM QUALIFICATIONS:

Virginia Licensed Registered Nurse, BSN with public health/clinic component or one year public health/clinic nursing experience and/or ambulatory primary care clinic experience preferred.

Possession of a valid Virginia driver's license.

CPR certification.